

Minutes of the Port Jervis Free Library Board of Trustees

September 8, 2026

6:00 PM

Present: Dolores Carnosa, Carl Hendrick, Dick Roberts, Beth Wolpert. Liz Miller and Dan Schaaf were excused.

I Call to Order/Pledge of Allegiance - The meeting was called to order at 6:00 PM.

II Public Comment – agenda – none

III Minutes

Dick made a motion, seconded by Dolores, to approve the minutes from the August 11, 2026 meeting. Unanimously passed.

IV Correspondence - None

V Approval of Statistics and Financial Reports

Dolores made a motion, seconded by Dick, to approve the financial report as presented. Unanimously passed.

VI Director's Report

- Beth reviewed the report prepared by Ed Falcone and provided the following updates:
 - Beth will meet on September 9 with personnel from RCLS, who believe the grant for the main floor window replacement still has some possibility of approval.
 - Beth was advised that it is more financially practical to delay procurement of museum passes in this calendar year. She will be meeting with members of the public beginning in October and will canvass them to determine which museums hold the most appeal.
 - The following meetings/events are scheduled:
 - October 17, 11-4. Family fun, 134th anniversary and meet the new director event.
 - October 5, 12, 19, 7:00-8:30 PM. Meet & discuss library issues with the public.
 - October 6, 20, 27, 7:00-8:30 PM. Tech talk Tuesdays in the HUB.
- Beth asked for clarification regarding background checks for program personnel; all program leaders are subject to the check.
- ***Carl made a motion, seconded by Dolores, to approve the Director's Report as presented. Unanimously passed.***

VII Unfinished Business - none

VIII New Business

- ***Dick made a motion, seconded by Dolores, to appoint Starr Williams to the position of Senior Library Clerk effective August 24, 2026 at an hourly rate of \$23.64. Unanimously passed.***
- ***Dolores made a motion, seconded by Dick, to approve the following resolution: On this 8th day of September, 2026, the Port Jervis Free Library Board of Trustees hereby resolves to approve and accept the Ramapo Catskill Library System 2027 RCLS Budget. Unanimously passed.*** Carl signed the signature page and Beth will forward same to RCLS.

IX Public Comment -- none

X Next Meeting

The next regular meeting is scheduled for October 13, 2026 at 6 PM.

XI Adjournment

Dolores made a motion, seconded by Dick, to adjourn the meeting at 6:13 PM. Unanimously passed.

Respectfully Submitted,
Susan Wade, Board Clerk