PORT JERVIS FREE LIBRARY

BOARD OF TRUSTEES

AGENDA

August 12, 2025 @ 6pm

**I** Call to Order / ​Pledge of Allegiance

**II** Public Comment – Agenda Items Only

**III** Minutes: Approve- Regular meeting of June 17th, & July 15, 2025.

**IV** Approval of Statistics, Financial reports, and Bills

*July Financial report will be given at the September meeting as a result of the change in meeting week. Each month’s report will be delayed accordingly.*

**V** Director Report:

**VI** Action Items for Consideration:

-Engagement Letter between Edward A. Hartzog, Esq. and the PJFL

- Directors and Officers Policy

- award the bid for Auto Adjusting Valve Thermometers for Radiators

- appointment of part-time Library Clerk

**VII** Old Business:

- security camera quote

-Strategic Plan

-Staffing: accept resignation and make appointment of PT library clerk.

**VIII** New Business:

-Auto Adjusting Valve Thermometers for Radiators RFP

- Directors and Officers Policy

**IX**. Public Comment – This will exclude any comment on any issue involving a specific employee as this must be done in executive session.

(As stated in the Patron Complaint Policy)

**X** Adjournment: Next regular meeting September 9, 2025 @ 6pm