

# Minutes of the Port Jervis Free Library Board of Trustees

March 4, 2026 -- Special meeting

5:00 PM

Present: Dolores Carnosa, Carl Hendrick, Curran Koehler, Valerie Maginsky, Liz Miller, Dick Roberts

**I Call to Order/Pledge of Allegiance** - The meeting was called to order at 5:00 PM.

**II Public Comment – agenda items only** – One member of the public spoke.

**III Unfinished Business** - None

## **IV New Business**

Carl stated “You all received the document entitled AGREEMENT, WAIVER, AND RELEASE. I’ll entertain a motion to approve the Agreement with regards to the employment of the current Director and authorize the PJFL Board President to sign the agreement.” ***Dick made a motion, seconded by Dolores, to approve the Agreement with regards to the employment of the current Director and authorize the PJFL Board President to sign the agreement.*** Carl stated, “After helping the Library achieve numerous strategic goals, Curran Koehler is leaving the Port Jervis Library as Director. Mr. Koehler is taking time to be with family while he seeks out a new opportunity with fresh challenges. After several notable initiatives as directed by the Board and achieved by Mr. Koehler, we agreed it was time for a transition. We have appreciated Curran’s commitment, energy, and service to our community. The innovations and services he took the lead on will be helping our community for many years to come.” ***Unanimously passed.***

Carl stated “As noted in attachment B of the previously approved agreement, I’ll entertain a motion to accept the resignation of the Director, Curran Koehler effective March 6, 2026. ***Motion made by Dick, seconded by Dolores. Unanimously passed.*** Further noted: BE IT RESOLVED that the Board accepts the resignation of Curran Koehler, Director, effective March 6, 2026. The Board thanks him for his notable achievements while serving in that role, as previously stated in the Agreement and motioned above.

***Dolores made a motion, seconded by Valerie, to approve an offer to Edward Falcone to the position of Temporary/Interim Library Director I at the Port Jervis Free Library.*** Carl stated that as noted in Attachment A in the just approved agreement, “During the Transition Period the Director will be expected to spend time with the Interim Director during his last week, with such days to be coordinated for scheduling purposes...” and this has been arranged. ***Unanimously passed.***

**V Public Comment** --none

## **VI Next Meeting**

The next regular meeting is scheduled for March 17, 2026 at 6 PM (note change in date).

## **VII Adjournment**

***Dolores made a motion, seconded by Dick, to adjourn the meeting at 5:08 PM. Unanimously passed.***

Respectfully Submitted,  
Susan Wade, Board Clerk