

# Minutes of the Port Jervis Free Library Board of Trustees

January 13, 2026

6:00 PM

Present: Carl Hendrick, Curran Koehler, Valerie Maginsky, Liz Miller, Dick Roberts (Dolores Carnosa was excused)

**I Call to Order/Pledge of Allegiance** - The meeting was called to order at 6:00 PM.

**II Public Comment – agenda** – a patron stated that the description under Executive Session is too vague.

## **III Executive Session**

- ***Liz made a motion, seconded by Dick, to enter into Executive Session at 6:06 PM to consider a personnel matter regarding a patron complaint regarding a particular person. Passed 3-0; Carl abstained.***
- Carl was excused and exited the room with other attendees. Curran was invited to join trustees Valerie, Liz and Dick. The complaint with three items against a particular person was discussed.
- Upon completion all attendees were invited back into the room and Valerie requested a motion to return to open session.
- ***Liz made a motion, seconded by Dick, to come out of Executive Session at 6:13 PM. Passed 3-0 (Valerie, Liz and Dick).***
- Valerie reported the executive session discussion regarding this complaint resulted in the decision that no further action was warranted.

## **IV Minutes**

- ***Liz made a motion, seconded by Dick, to approve the minutes from the December 9, 2025 meeting. Unanimously passed.***
- ***Liz made a motion, seconded by Dick, to approve the minutes from the December 30, 2025 special meeting. Passed 3-0; Valerie abstained as she was not in attendance at the meeting.***

**V Correspondence** - None

## **VI Approval of Statistics and Financial Reports**

***Valerie made a motion, seconded by Liz, to approve the financial report as presented. Unanimously carried.***

## **VII Director's Report**

- Curran gave his report and added the following items that transpired after the written report was submitted:
  - Two part-time employees have submitted resignations, effective January 22 and 24, respectively.
  - Staff day will be rescheduled from February 13 to February 27.
  - The circulator needs to be replaced in the next few weeks. (An emergency session by the Board has been called for January 15, 2026 at 5:00 PM to address.)
  - The security camera installation is complete; training and software installation are still outstanding items.

- The DASNY grant will be addressed, as it has been delayed due to other more timely issues needing to be addressed.
- ***Liz made a motion, seconded by Valerie, to approve the January 2026 Director's Report as submitted and presented. Unanimously passed.***

### **VIII Unfinished Business**

- Carl reported that FLEA had detected a few errors/inconsistencies in the contract. This item will be added to the Special Meeting agenda on January 15.

### **IX New Business**

- ***Liz made a motion, seconded by Dick, to approve the Mohonk Preserve Library Membership program as presented. Unanimously passed.***
- ***Valerie made a motion, seconded by Dick, to accept the resignation of Antonia Marion effective January 22, 2026. Unanimously passed.***
- ***Valerie made a motion, seconded by Liz to accept the resignation of Austin Curreri effective January 24, 2026. Unanimously passed.***
- Carl stated that the Board acknowledges the receipt of a patron complaint regarding a particular person.

### **X Public Comment**

- Five members of the public spoke in support of reestablishing a Friday Yoga class.
- One member of the public stated that the floor in the basement level is uneven.
- One member of the public stated that an American Indian Advancement Fund has been established to ensure a sufficient selection of related items will be provided through these funds. Carl asked that Curran follow up with a report.
- One member of the public stated that the description regarding Executive Session needs to be more specific, and asked about the status of a FOIL request.

### **XI Executive Session**

- ***Dick made a motion, seconded by Liz, to enter into Executive Session at 6:51 PM to consider a personnel matter regarding a patron complaint regarding a particular person(s). Passed 3-0; Valerie left the meeting due to another appointment.*** The Director and another employee were interviewed separately in Executive Session.
- ***Dick made a motion, seconded by Liz, to come out of Executive Session at 7:01 PM. Passed 3-0 (Carl, Liz and Dick).***
- Carl stated a discussion was held regarding a patron complaint relating to a particular person(s). Sense of the Board is that no further action regarding that particular person(s) relating to the patron complaint."

### **XII Next Meeting**

- A special meeting is scheduled for January 15, 2026 at 5 PM.
- The next regular meeting is scheduled for February 10, 2026 at 6 PM.

### **XIII Adjournment**

***Dick made a motion, seconded by Liz, to adjourn the meeting at 7:01 PM. Unanimously passed.***

Respectfully Submitted,       `Susan Wade, Board Clerk