

Minutes of the Port Jervis Free Library Board of Trustees

February 10, 2026

6:00 PM

Present: Dolores Carnosa, Carl Hendrick, Curran Koehler, Valerie Maginsky, Liz Miller, (Dick Roberts was excused)

I Call to Order/Pledge of Allegiance - The meeting was called to order at 6:02 PM.

II Public Comment – agenda – none

III Minutes

- *Liz made a motion, seconded by Valerie, to approve the minutes from the January 13, 2026 meeting. Passed 3-0; Dolores abstained as she was not present at the meeting.*
- *Valerie made a motion, seconded by Liz, to approve the minutes from the January 15, 2026 special meeting. Passed 3-0; Dolores abstained as she was not present at the meeting.*

IV Correspondence - None

V Approval of Statistics and Financial Reports

Liz made a motion, seconded by Valerie, to approve the financial report as presented. Unanimously carried.

VI Director's Report

- Curran reviewed his report and added the following items not included in the submitted written report:
 - Two resumes from prospective part-time hires will be shared with the Board members.
 - The RCLS grant incorporating the security system is being finalized; it can be submitted until the next round of grants is made available.
 - The \$10,000 Carnegie grant that was received does not have any restrictions regarding its use.
- *Valerie made a motion, seconded by Liz, to approve the February 2026 Director's Report as submitted and presented. Unanimously passed.*

VII Unfinished Business -- none

VIII New Business

- *Valerie made a motion, seconded by Liz, to approve the employee health insurance reimbursement for Starr Williams. This is a reimbursement in lieu of having health insurance through the Library in calendar year 2025, in accordance with the contract. The employee presented proof of insurance in the form of IRS Form 1095. Unanimously passed.*
- Carl noted that Rachel Leeds, Nancy Northrup and Aedan Roach all successfully passed the civil service test for Library Clerk and effective January 27, 2026 are eligible for a \$0.25 per hour increase in accordance with the FLEA contract.

IX Public Comment

- An employee asked about the protocol for having financial questions answered pertaining to the FLEA contract.
- A member of the public stated that the policy regarding responding to the public during Executive Session is not equitably adhered to.

X Next Meeting

- The next regular meeting is scheduled for March 10, 2026 at 6 PM.

XI Adjournment

Dolores made a motion, seconded by Valerie, to adjourn the meeting at 6:22 PM. Unanimously passed.

Respectfully Submitted,
Susan Wade, Board Clerk