

Minutes of the Port Jervis Free Library Board of Trustees
September 23, 2026 – Special Meeting
5:00 PM

Present: Dolores Carnosa, Carl Hendrick, Liz Miller, Dick Roberts, Dan Schaaf, Beth Wolpert.

I Call to Order/Pledge of Allegiance - The meeting was called to order at 5:00 PM.

II Public Comment – agenda – none

III New Business

- ***Dick made a motion, seconded by Dolores, to approve “An Agreement for Architectural Services between the Port Jervis Free Library and the Architect: Hector V. Munoz-Baras, for the Window Replacement Project.”*** Liz stated that at a special meeting on July 21, 2026, the Board approved a Resolution for the application, and accompanying documents, for public library construction aid entitled “State Aid for Library Construction Program (FY 2026-2027) as outlined in the RCLS Assurance letter,” and that these architectural services are related to that grant. ***Unanimously passed.***
- ***Dolores made a motion, seconded by Dan, to relinquish unspent SAM Grant 15600 Funds (2018) to RCLS.*** Beth explained that the length of time that the funds have gone unused has raised “red flags” with the State. Relinquishing the funds will eliminate the red flags and will open up other funding opportunities that would not otherwise have been available. ***Unanimously passed.***

IV Public Comment -- A member of the public admonished the Board to think long-term in making decisions regarding the window replacement and other building improvement projects.

V Next Meeting

The next regular meeting is scheduled for October 13, 2026 at 6 PM.

VI Adjournment

Dick made a motion, seconded by Dolores, to adjourn the meeting at 5:06 PM. Unanimously passed.

Respectfully Submitted,
Susan Wade, Board Clerk