

**Minutes of the Port Jervis Free Library Board of Trustees
November 14, 2025
2:00 PM**

Present: Dolores Carnosa, Carl Hendrick, Curran Koehler, Valerie Maginsky, Dick Roberts

I Call to Order/Pledge of Allegiance - The meeting was called to order at 2:00 PM.

II Public Comment – agenda – None

III New Business – accept the report from Strategy, People, Culture LLC regarding the investigation of the incident that may have violated the patron conduct policy.

Discussion: Carl stated “As noted at the last meeting there was an incident that may have violated the patron conduct policy. Pursuant to the policy, the Board has a role in reviewing such incident and determining an appeal from any suspension issued as a result of an alleged violation. To assist the Board in determining that appeal, on October 14, the Board approved a motion to designate the investigator from Strategy, People, Culture LLC to investigate this matter and report to the Board for its consideration.”

“You all received a copy of the report entitled “September 22, 2025 Potential Patron Policy Violation”. Based on the conclusion of the investigation, dated November 11, 2025, “there is insufficient support to warrant suspending” the patron “based on alleged conduct on September 22, 2025, being in violation of the library’s Patron Conduct Policy.”

“Therefore, I’ll entertain a motion to accept the results of the investigation and rescind the one-day suspension of September 26, 2025.”

Motion made by Dick, seconded by Dolores to accept the results of the investigation and rescind the one-day suspension of September 26, 2025. Unanimously passed.

IV Public Comment -- None

V Next Meeting -- the next regular meeting will be held on Tuesday, December 9, 2025 at 6 PM.

VI Adjournment

Dolores made a motion, seconded by Valerie, to adjourn the meeting at 2:02 PM. Unanimously passed.

Respectfully Submitted,
Susan Wade, Board Clerk