

PORT JERVIS FREE LIBRARY
BOARD OF TRUSTEES
AGENDA

October 13, 2026 @ 6 PM

- I Call to Order / Pledge of Allegiance
- II Public Comment – Agenda Items Only
- III Minutes: Approve Meeting of September 8 & Special Meeting
September 23, 2026
- IV Approval of Statistics, Financial reports, and Bills
- V Director Report
- VI Action Items for Consideration
- VII Old Business
- VIII New Business: (see Director's report)
 - Library Anniversary event
 - Make it Make Sense Mondays
 - National Library Friends Week
- IX Public Comment
- X Adjournment: Next regular meeting November 10, 2026 @ 6 PM

Minutes of the Port Jervis Free Library Board of Trustees

September 8, 2026

6:00 PM

Present: Dolores Carnosa, Carl Hendrick, Dick Roberts, Beth Wolpert. Liz Miller and Dan Schaaf were excused.

I Call to Order/Pledge of Allegiance - The meeting was called to order at 6:00 PM.

II Public Comment – agenda – none

III Minutes

Dick made a motion, seconded by Dolores, to approve the minutes from the August 11, 2026 meeting. Unanimously passed.

IV Correspondence - None

V Approval of Statistics and Financial Reports

Dolores made a motion, seconded by Dick, to approve the financial report as presented. Unanimously passed.

VI Director's Report

- Beth reviewed the report prepared by Ed Falcone and provided the following updates:
 - Beth will meet on September 9 with personnel from RCLS, who believe the grant for the main floor/window replacement still has some possibility of approval.
 - Beth was advised that it is more financially practical to delay procurement of museum passes in this calendar year. She will be meeting with members of the public beginning in October and will canvass them to determine which museums hold the most appeal.
 - The following meetings/events are scheduled:
 - October 17, 11-4. Family fun, 134th anniversary and meet the new director event.
 - October 5, 12, 19, 7:00-8:30 PM. Meet & discuss library issues with the public.
 - October 6, 20, 27, 7:00-8:30 PM. Tech talk Tuesdays in the HUB.
- Beth asked for clarification regarding background checks for program personnel; all program leaders are subject to the check.
- *Carl made a motion, seconded by Dolores, to approve the Director's Report as presented. Unanimously passed.*

VII Unfinished Business - none

VIII New Business

- *Dick made a motion, seconded by Dolores, to appoint Starr Williams to the position of Senior Library Clerk effective August 24, 2026 at an hourly rate of \$23.64. Unanimously passed.*
- *Dolores made a motion, seconded by Dick, to approve the following resolution: On this 8th day of September, 2026, the Port Jervis Free Library Board of Trustees hereby resolves to approve and accept the Ramapo Catskill Library System 2027 RCLS Budget. Unanimously passed. Carl signed the signature page and Beth will forward same to RCLS.*

IX Public Comment -- none

X Next Meeting

The next regular meeting is scheduled for October 13, 2026 at 6 PM.

XI Adjournment

Dolores made a motion, seconded by Dick, to adjourn the meeting at 6:13 PM. Unanimously passed.

Respectfully Submitted,
Susan Wade, Board Clerk

Minutes of the Port Jervis Free Library Board of Trustees
September 23, 2026 – Special Meeting
5:00 PM

Present: Dolores Carnosa, Carl Hendrick, Liz Miller, Dick Roberts, Dan Schaaf, Beth Wolpert.

I Call to Order/Pledge of Allegiance - The meeting was called to order at 5:00 PM.

II Public Comment – agenda – none

III New Business

- ***Dick made a motion, seconded by Dolores, to approve “An Agreement for Architectural Services between the Port Jervis Free Library and the Architect: Hector V. Munoz-Baras, for the Window Replacement Project.”*** Liz stated that at a special meeting on July 21, 2026, the Board approved a Resolution for the application, and accompanying documents, for public library construction aid entitled “State Aid for Library Construction Program (FY 2026-2027) as outlined in the RCLS Assurance letter,” and that these architectural services are related to that grant. ***Unanimously passed.***
- ***Dolores made a motion, seconded by Dan, to relinquish unspent SAM Grant 15600 Funds (2018) to RCLS.*** Beth explained that the length of time that the funds have gone unused has raised “red flags” with the State. Relinquishing the funds will eliminate the red flags and will open up other funding opportunities that would not otherwise have been available. ***Unanimously passed.***

IV Public Comment -- A member of the public admonished the Board to think long-term in making decisions regarding the window replacement and other building improvement projects.

V Next Meeting

The next regular meeting is scheduled for October 13, 2026 at 6 PM.

VI Adjournment

Dick made a motion, seconded by Dolores, to adjourn the meeting at 5:06 PM. Unanimously passed.

Respectfully Submitted,
Susan Wade, Board Clerk

Port Jervis Free Library
Balance Sheet
As of August 31, 2026

	<u>Aug 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash Exchange	300.00
1005 - NYLAF	1,474,783.49
1006 - CHASE CHECKING	23,949.57
1007 - Chase Savings	1,998.14
1008 - NYLAF - Harrison Thune	8,322.03
Total Checking/Savings	<u>1,509,353.23</u>
Total Current Assets	<u>1,509,353.23</u>
TOTAL ASSETS	<u>1,509,353.23</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>-5,572.40</u>
Total Accounts Payable	-5,572.40
Other Current Liabilities	
2200 - Federal Withholding Tax Paya...	-627.00
2210 - Social Security Tax Payable	-679.04
2212 - Medicare Withholding Tax Pay...	-158.80
2220 - NYS Withholding Tax	-906.65
MTA Tax Payable	31.20
2230 - NYS Retirement	<u>13,019.20</u>
Total Other Current Liabilities	<u>10,678.91</u>
Total Current Liabilities	<u>5,106.51</u>
Total Liabilities	5,106.51
Equity	
Fund Balance - Assigned	73,155.00
Fund Balance - Restricted	7,250.00
Fund Balance - Unassigned	474,730.24
3900 - Retained Earnings	1,208,779.05
Net Income	<u>-259,667.57</u>
Total Equity	<u>1,504,246.72</u>
TOTAL LIABILITIES & EQUITY	<u>1,509,353.23</u>

2:13 PM

09/23/26

Accrual Basis

Port Jervis Free Library Profit & Loss Budget vs. Actual

July 2026 through June 2027

	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Real Property Taxes	0.00	1,232,269.00	-1,232,269.00	0.0%
Charges for Services				
4000 · Book Sales	851.30	4,000.00	-3,148.70	21.3%
4001 · Fines	263.97	750.00	-486.03	35.2%
4002 · NonResident Fees	525.00	1,000.00	-475.00	52.5%
4003 · Copier Fees	2,163.99	9,500.00	-7,336.01	22.8%
Total Charges for Services	3,804.26	15,250.00	-11,445.74	24.9%
Miscellaneous				
4004 · Gifts	120.66			
4008 · Library Merchandise	35.00			
Total Miscellaneous	155.66			
Operating Grants				
4023 · Local Public Funds OLA	0.00	3,000.00	-3,000.00	0.0%
4025 · State Aid LLSA	0.00	5,500.00	-5,500.00	0.0%
4026 · RCLS Grnts & St. Aid thru RCLS	0.00	10,000.00	-10,000.00	0.0%
Total Operating Grants	0.00	18,500.00	-18,500.00	0.0%
Interest Income	9,805.73	55,000.00	-45,194.27	17.8%
4060 · Use of Fund Balance	0.00	186,013.00	-186,013.00	0.0%
Total Income	13,765.65	1,507,032.00	-1,493,266.35	0.9%
Gross Profit	13,765.65	1,507,032.00	-1,493,266.35	0.9%
Expense				
Personal Services				
6002 · Salaries Director	48,747.50	143,250.00	-94,502.50	34.0%
6000 · Salaries Clerical FT	69,695.66	267,000.00	-197,304.34	26.1%
6001 · Salaries Clerical PT	59,308.70	232,800.00	-173,491.30	25.5%
6003 · Salaries Maintenance	15,002.40	56,885.00	-41,882.60	26.4%
Total Personal Services	192,754.26	699,935.00	-507,180.74	27.5%
Contractual				
6005 · Board Reporting	502.50	2,827.00	-2,324.50	17.8%
6030 · Books	185.73	25,000.00	-24,814.27	0.7%
6031 · Books Children	688.01	7,000.00	-6,311.99	9.8%
6032 · Book Friends	0.00	1,000.00	-1,000.00	0.0%
6035 · Periodicals	2,434.00	13,000.00	-10,566.00	18.7%
6038 · Audio Adult	1,398.48	4,500.00	-3,101.52	31.1%
6039 · Video Adult	0.00	4,650.00	-4,650.00	0.0%
6040 · Video Children	0.00	750.00	-750.00	0.0%
6041 · ANSER	10,140.75	44,000.00	-33,859.25	23.0%
6045 · Computer Eqpt/Software	1,503.14	20,000.00	-18,496.86	7.5%
6050 · Library Supplies	455.76	10,000.00	-9,544.24	4.6%
6055 · Ins/Fire, Liab, Comp	29,860.91	30,000.00	-139.09	99.5%
6060 · Utilities Electricity	2,922.46	17,000.00	-14,077.54	17.2%
6061 · Utilities Gas	44.33	6,000.00	-5,955.67	0.7%
6062 · Utilities Water	0.00	2,000.00	-2,000.00	0.0%
6065 · Utilities Telephone/Internet	1,974.87	6,000.00	-4,025.13	32.9%
6070 · Building Janitorial Supp	359.65	6,000.00	-5,640.35	6.0%
6071 · Building Maintenance	2,387.00	37,977.00	-35,590.00	6.3%
6072 · Building Improvements	0.00	33,218.00	-33,218.00	0.0%
6075 · Copier Maintenance	896.55	6,000.00	-5,103.45	14.9%
6081 · Microfilm	0.00	750.00	-750.00	0.0%
6086 · Professional Services	32,339.17	114,250.00	-81,910.83	28.3%
6087 · HUB	0.00	1,000.00	-1,000.00	0.0%
6088 · Bookkeeping	11,000.00	66,000.00	-55,000.00	16.7%
6090 · Advertising	0.00	500.00	-500.00	0.0%
6095 · Conferences	1,298.81	700.00	598.81	185.5%
6100 · Dues	0.00	200.00	-200.00	0.0%
6120 · Postage	219.06	2,500.00	-2,280.94	8.8%
6125 · Programs	687.66	6,000.00	-5,312.34	11.5%
6126 · Programs Children	925.25	5,000.00	-4,074.75	18.5%
6133 · Library Election	0.00	1,600.00	-1,600.00	0.0%
6134 · Elevator	2,461.37	14,500.00	-12,038.63	17.0%
6135 · Historical Preservation	0.00	500.00	-500.00	0.0%
6137 · Security System	2,145.50	2,800.00	-654.50	76.6%
Total Contractual	106,830.96	493,222.00	-386,391.04	21.7%

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Accrual Basis

**Port Jervis Free Library
Profit & Loss Budget vs. Actual**

July 2026 through June 2027

	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
Employee Benefits				
6010 - Employer Social Security	11,950.76	45,000.00	-33,049.24	26.6%
6015 - Employer Medicare	2,794.93	10,550.00	-7,755.07	26.5%
6056 - Insurance Wkmns Comp	1,979.83	6,500.00	-4,520.17	30.5%
6057 - Insurance Disability	0.00	1,500.00	-1,500.00	0.0%
6085 - Civil Service	0.00	4,500.00	-4,500.00	0.0%
6131 - Benefits Health Ins	21,809.47	180,825.00	-159,015.53	12.1%
6132 - Benefits Retirement	0.00	65,000.00	-65,000.00	0.0%
Total Employee Benefits	38,534.99	313,875.00	-275,340.01	12.3%
Total Expense	338,120.21	1,507,032.00	-1,168,911.79	22.4%
Net Ordinary Income	-324,354.56	0.00	-324,354.56	100.0%
Net Income	-324,354.56	0.00	-324,354.56	100.0%

Port Jervis Free Library
Payroll Summary
August 2026

Employee Wages, Taxes and Adjustments									
	Hours	Rate	Aug 26	Hours	Rate	Aug 26	Hours	Rate	Aug 26
Gross Pay									
Salaries and Wages Director			0.00			0.00			0.00
Salaries and Wages FT			0.00	143.5	20.81	2,986.24			0.00
Salaries and Wages MTNC			0.00			0.00			0.00
Salaries and Wages PT	40.75	36.52	1,488.19			0.00	16	19.56	312.96
Total Gross Pay	40.75		1,488.19	143.5		2,986.24	16		312.96
Deductions from Gross Pay									
Health Insurance			0.00			0.00			0.00
Retirement			0.00			-89.59			-14.08
Total Deductions from Gross Pay			0.00			-89.59			-14.08
Adjusted Gross Pay	40.75		1,488.19	143.5		2,896.65	16		298.88
Taxes Withheld									
Federal Withholding			-338.00			-180.00			0.00
Medicare Employee			-21.58			-43.30			-4.53
Social Security Employee			-92.27			-185.15			-19.41
NY - Withholding			-63.66			-112.99			0.00
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			-515.51			-521.44			-23.94
Net Pay	40.75		972.68	143.5		2,375.21	16		274.94
Employer Taxes and Contributions									
Medicare Company			21.58			43.30			4.53
Social Security Company			92.27			185.15			19.41
NY - Unemployment			0.00			0.00			0.00
NY - MCTMT (Transit Tax)			0.00			0.00			0.00
Total Employer Taxes and Contributions			113.85			228.45			23.94

Port Jervis Free Library
Payroll Summary
August 2026

Employee Wages, Taxes and Adjustments									
Gross Pay									
Rate	Aug 26	Hours	Rate	Aug 26	Hours	Rate	Aug 26	Hours	Rate
Salaries and Wages Director	0.00		0.00		19.5	85.00	7,052.50		
Salaries and Wages FT	0.00		0.00				0.00		
Salaries and Wages MTNC	0.00		0.00				0.00		
Salaries and Wages PT	19.56	48.5	19.81	960.79			0.00	60	23.15
Total Gross Pay	1,398.54	48.5	960.79		19.5		7,052.50	60	
Deductions from Gross Pay									
Health Insurance	0.00		0.00				0.00		
Retirement	-41.95		-28.82				0.00		
Total Deductions from Gross Pay	-41.95		-28.82				0.00		
Adjusted Gross Pay	1,356.59	48.5	931.97		19.5		7,052.50	60	
Taxes Withheld									
Federal Withholding	-12.00		0.00				-711.00		
Medicare Employee	-20.28		-13.93				-102.26		
Social Security Employee	-86.71		-59.57				-437.26		
NY - Withholding	-31.37		-14.14				-437.71		
Medicare Employee Addl Tax	0.00		0.00				0.00		
Total Taxes Withheld	-150.36		-87.64				-1,688.23		
Net Pay	1,206.23	48.5	844.33		19.5		5,364.27	60	
Employer Taxes and Contributions									
Medicare Company	20.28		13.93				102.26		
Social Security Company	86.71		59.57				437.26		
NY - Unemployment	0.00		0.00				0.00		
NY - MCTMT (Transit Tax)	0.00		0.00				0.00		
Total Employer Taxes and Contributions	106.99		73.50				639.52		

Port Jervis Free Library Payroll Summary August 2026

Employee Wages, Taxes and Adjustments									
	Aug 26	Hours	Rate	Aug 26	Hours	Rate	Aug 26	Hours	Rate
Gross Pay									
Salaries and Wages Director	0.00			0.00			0.00		0.00
Salaries and Wages FT	0.00			0.00	140	32.31	4,523.40		0.00
Salaries and Wages MTNC	0.00			0.00			0.00		0.00
Salaries and Wages PT	1,389.00	27	19.56	528.12			0.00	82.5	19.56
Total Gross Pay	1,389.00	27		528.12	140		4,523.40	82.5	1,613.70
Deductions from Gross Pay									
Health Insurance	0.00			0.00			0.00		0.00
Retirement	0.00			0.00			0.00		-48.41
Total Deductions from Gross Pay	0.00			0.00			0.00		-48.41
Adjusted Gross Pay	1,389.00	27		528.12	140		4,523.40	82.5	1,565.29
Taxes Withheld									
Federal Withholding	-81.00			0.00			-462.00		-44.40
Medicare Employee	-20.14			-7.66			-65.59		-23.40
Social Security Employee	-86.12			-32.74			-280.45		-100.04
NY - Withholding	-32.84			-6.45			-200.84		-42.21
Medicare Employee Addl Tax	0.00			0.00			0.00		0.00
Total Taxes Withheld	-220.10			-46.85			-1,008.88		-210.05
Net Pay	1,168.90	27		481.27	140		3,514.52	82.5	1,355.24
Employer Taxes and Contributions									
Medicare Company	20.14			7.66			65.59		23.40
Social Security Company	86.12			32.74			280.45		100.04
NY - Unemployment	0.00			0.00			0.00		0.00
NY - MCTMT (Transit Tax)	0.00			0.00			0.00		0.00
Total Employer Taxes and Contributions	106.26			40.40			346.04		123.44

Port Jervis Free Library

Payroll Summary

August 2026

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09/23/26

Employee Wages, Taxes and Adjustments									
	Hours	Rate	Aug 26	Hours	Rate	Aug 26	Hours	Rate	Aug 26
Gross Pay									
Salaries and Wages Director	140	39.62	5,546.80						
Salaries and Wages FT			0.00	140	25.01	3,501.40			0.00
Salaries and Wages MTNC			0.00			0.00			0.00
Salaries and Wages PT			0.00			0.00	63	35.93	2,263.59
Total Gross Pay	140		5,546.80	140		3,501.40	63		2,263.59
Deductions from Gross Pay									
Health Insurance			-733.76			0.00			0.00
Retirement			-249.60			-105.04			-67.91
Total Deductions from Gross Pay			-983.36			-105.04			-67.91
Adjusted Gross Pay	140		4,563.44	140		3,396.36	63		2,195.68
Taxes Withheld									
Federal Withholding			-486.00			-320.00			-205.00
Medicare Employee			-80.43			-50.77			-32.82
Social Security Employee			-343.91			-217.09			-140.34
NY - Withholding			-242.62			-139.98			-91.14
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			-1,152.96			-727.84			-469.30
Net Pay	140		3,410.48	140		2,668.52	63		1,726.38
Employer Taxes and Contributions									
Medicare Company			80.43			50.77			32.82
Social Security Company			343.91			217.09			140.34
NY - Unemployment			0.00			0.00			0.00
NY - MCTMT (Transit Tax)			0.00			0.00			0.00
Total Employer Taxes and Contributions			424.34			267.86			173.16

Port Jervis Free Library
Payroll Summary
August 2026

Employee Wages, Taxes and Adjustments									
	Rate	Aug 26	Hours	Rate	Aug 26	Hours	Rate	Aug 26	Hours
Gross Pay									
Salaries and Wages Director	0.00			0.00			0.00		
Salaries and Wages FT	0.00			0.00			0.00		
Salaries and Wages MTNC	0.00			0.00			0.00		
Salaries and Wages PT	19.81	1,332.22	28	37.86	1,060.08	84.25	19.81	1,668.99	39
Total Gross Pay		1,332.22	28		1,060.08	84.25		1,668.99	39
Deductions from Gross Pay									
Health Insurance	0.00			0.00			0.00		
Retirement	0.00			0.00			0.00		
Total Deductions from Gross Pay		0.00			0.00			0.00	
Adjusted Gross Pay		1,332.22	28		1,060.08	84.25		1,668.99	39
Taxes Withheld									
Federal Withholding	-10.00			-58.00			-112.00		
Medicare Employee	-19.32			-15.37			-24.20		
Social Security Employee	-82.60			-65.73			-103.48		
NY - Withholding	-23.90			-49.14			-46.86		
Medicare Employee Addl Tax	0.00			0.00			0.00		
Total Taxes Withheld		-135.82			-188.24			-286.54	
Net Pay		1,196.40	28		871.84	84.25		1,382.45	39
Employer Taxes and Contributions									
Medicare Company	19.32			15.37			24.20		
Social Security Company	82.60			65.73			103.48		
NY - Unemployment	0.00			0.00			0.00		
NY - MCTMT (Transit Tax)	0.00			0.00			0.00		
Total Employer Taxes and Contributions		101.92			81.10			127.68	

Port Jervis Free Library
Payroll Summary
August 2026

Employee Wages, Taxes and Adjustments									
	Aug 26	Hours	Rate	Aug 26	Hours	Rate	Aug 26	Hours	Rate
Gross Pay									
Salaries and Wages Director	0.00			0.00			0.00		0.00
Salaries and Wages FT	0.00			0.00			0.00		0.00
Salaries and Wages MTNC	0.00			0.00			0.00		0.00
Salaries and Wages PT	762.84	69	19.82	1,367.58	68	22.96	1,561.28	160	26.79
Total Gross Pay	762.84	69		1,367.58	68		1,561.28	160	4,286.40
Deductions from Gross Pay									
Health Insurance	0.00			0.00			0.00		-161.14
Retirement	0.00			0.00			0.00		0.00
Total Deductions from Gross Pay	0.00			0.00			0.00		-161.14
Adjusted Gross Pay	762.84	69		1,367.58	68		1,561.28	160	4,125.26
Taxes Withheld									
Federal Withholding	0.00			-12.00			-100.00		-386.00
Medicare Employee	-11.06			-19.83			-22.64		-62.16
Social Security Employee	-47.30			-84.79			-96.80		-265.75
NY - Withholding	-7.55			-71.86			-41.08		-183.88
Medicare Employee Addl Tax	0.00			0.00			0.00		0.00
Total Taxes Withheld	-65.91			-188.48			-260.52		-897.79
Net Pay	696.93	69		1,179.10	68		1,300.76	160	3,227.47
Employer Taxes and Contributions									
Medicare Company	11.06			19.83			22.64		62.16
Social Security Company	47.30			84.79			96.80		265.75
NY - Unemployment	0.00			0.00			0.00		0.00
NY - MCTMT (Transit Tax)	0.00			0.00			0.00		0.00
Total Employer Taxes and Contributions	58.36			104.62			119.44		327.91

Port Jervis Free Library Payroll Summary August 2026

				TOTAL			
	Hours	Rate	Aug 26	Hours	Rate	Aug 26	
Employee Wages, Taxes and Adjustments							
Gross Pay							
Salaries and Wages Director			0.00			0.00	159.50
Salaries and Wages FT	140	41.94	5,871.60	146	21.89	3,195.94	709.50
Salaries and Wages MTNC			0.00			0.00	160.00
Salaries and Wages PT			0.00			0.00	764.75
Total Gross Pay	140		5,871.60	146		3,195.94	1,793.75
Deductions from Gross Pay							
Health Insurance			-366.38			0.00	-1,261.28
Retirement			0.00			-95.88	-741.28
Total Deductions from Gross Pay			-366.38			-95.88	-2,002.56
Adjusted Gross Pay	140		5,505.22	146		3,100.06	1,793.75
Taxes Withheld							
Federal Withholding			-758.00			-283.00	-4,558.40
Medicare Employee			-85.14			-46.34	-792.75
Social Security Employee			-364.04			-198.14	-3,389.69
NY - Withholding			-273.64			-123.98	-2,237.84
Medicare Employee Addl Tax			0.00			0.00	0.00
Total Taxes Withheld			-1,480.82			-651.46	-10,978.68
Net Pay	140		4,024.40	146		2,448.60	41,690.92
Employer Taxes and Contributions							
Medicare Company			85.14			46.34	792.75
Social Security Company			364.04			198.14	3,389.69
NY - Unemployment			0.00			0.00	0.00
NY - MCTMT (Transit Tax)			0.00			0.00	0.00
Total Employer Taxes and Contributions			449.18			244.48	4,182.44

Port Jervis Free Library
Chase Checking Account Activity
August, 2026

Details	Posting Date	Description	Amount	Type
DEBIT	8/31/2026	Online ACH Payment 11234596079 To SusanWade (#####0178)	(120.00)	ACH_PAYMENT
DEBIT	8/31/2026	Basic Online Payroll Payment 11234587972 to #####0031	(96.00)	BASIC_PAYROLL
DEBIT	8/31/2026	ORIG CO NAME:9102716322 ORIG ID:9716322001 DESC DATE:260831 CO ENTRY DESCR:CONS COLL SEC:PPD TRACE#:02	(741.28)	ACH_DEBIT
DEBIT	8/31/2026	ORIG CO NAME:Utica Mutual Ins ORIG ID:1222528269 DESC DATE:260828 CO ENTRY DESCR:CSR Pay SEC:CCD TRACE#:051	(29,321.91)	ACH_DEBIT
CREDIT	8/28/2026	ORIG CO NAME:NYCLASS ORIG ID:1133914966 DESC DATE: CO ENTRY DESCR:NYCLASS SEC:CCD TRACE#:04200001	40,000.00	ACH_CREDIT
DEBIT	8/27/2026	Basic Online Payroll Payment 11234144956 to #####4263	(16.86)	BASIC_PAYROLL
DEBIT	8/27/2026	Online Payment 30570687165 To AMAZON CAPITAL SERVICES 08/27	(56.86)	BILLPAY
DEBIT	8/27/2026	Online Payment 30570685534 To AMAZON CAPITAL SERVICES 08/27	(385.14)	BILLPAY
DEBIT	8/27/2026	Online Payment 30570660403 To AMAZON CAPITAL SERVICES 08/27	(122.44)	BILLPAY
DEBIT	8/27/2026	Online Payment 30570681149 To DEMCO 08/27	(113.90)	BILLPAY
DEBIT	8/27/2026	ORIG CO NAME:INTUIT ORIG ID:0000756346 DESC DATE:260827 CO ENTRY DESCR:8004INTUITSEC:CCD TRACE#:021001	(62.00)	ACH_DEBIT
CHECK	8/27/2026	CHECK 1215	(5,000.00)	CHECK_PAID
DEBIT	8/26/2026	ORIG CO NAME:NYS DTF WT ORIG ID:S146013200 DESC DATE: CO ENTRY DESCR:TAX PAYMNTSEC:CCD TRACE#:091000	(1,148.46)	ACH_DEBIT
DEBIT	8/26/2026	ORIG CO NAME:IRS ORIG ID:3387702000 DESC DATE:082626 CO ENTRY DESCR:USATAXPYMTSEC:CCD TRACE#:061036	(6,667.30)	ACH_DEBIT
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619061 to #####5536	(250.00)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619053 to #####5536	(250.00)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619070 to #####6097	(274.94)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619066 to #####1948	(357.12)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619065 to #####0782	(358.62)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619054 to #####4522	(409.02)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619059 to #####0649	(434.33)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619062 to #####6713	(435.92)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233625142 to #####1730	(557.79)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619052 to #####9748	(597.26)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619071 to #####4789	(620.65)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233625140 to #####0690	(639.11)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619069 to #####5734	(643.88)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619058 to #####2769	(650.38)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619060 to #####1601	(752.37)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619067 to #####0937	(902.03)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619064 to #####9139	(1,084.25)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619055 to #####4263	(1,160.97)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619063 to #####2173	(1,272.04)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619056 to #####7671	(1,455.24)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619056 to #####7671	(1,613.73)	BASIC_PAYROLL

DEBIT	8/25/2026	Basic Online Payroll Payment 11233619057 to #####0031	(1,757.27)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233619051 to #####2902	(2,012.20)	BASIC_PAYROLL
DEBIT	8/25/2026	Basic Online Payroll Payment 11233625143 to #####9409	(2,980.06)	BASIC_PAYROLL
DEBIT	8/24/2026	Online Payment 30531567856 To Bachman Law Firm PLLC 08/24	(1,307.50)	BILLPAY
CREDIT	8/24/2026	ORIG CO NAME:NYCLASS ORIG ID:1133914966 DESC DATE: CO ENTRY DESCR:NYCLASS SEC:CCD TRACE#:04200001	40,000.00	ACH_CREDIT
CHECK	8/20/2026	CHECK 1217	(30.00)	CHECK_PAID
CHECK	8/20/2026	CHECK 1213	(182.36)	CHECK_PAID
CHECK	8/19/2026	CHECK 1211	(41.00)	CHECK_PAID
CHECK	8/18/2026	CHECK 1216	(21,000.00)	CHECK_PAID
CHECK	8/17/2026	CHECK 1219	(1,257.81)	CHECK_PAID
DEBIT	8/14/2026	Online Payment 30413531760 To BLACKSTONE PUBLISHING 08/14	(31.99)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413514118 To BLACKSTONE PUBLISHING 08/14	(466.23)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413486477 To AMAZON CAPITAL SERVICES 08/14	(155.27)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413500171 To AMAZON CAPITAL SERVICES 08/14	(54.30)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413475926 To AMAZON CAPITAL SERVICES 08/14	(120.34)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413467872 To AMAZON CAPITAL SERVICES 08/14	(17.99)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413462294 To AMAZON CAPITAL SERVICES 08/14	(171.48)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413418805 To AMAZON CAPITAL SERVICES 08/14	(99.92)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413416709 To AMAZON CAPITAL SERVICES 08/14	(81.19)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413397019 To AMAZON CAPITAL SERVICES 08/14	(5.19)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413388184 To Brodat Co 08/14	(106.09)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413358777 To Frontier 08/14	(2,966.79)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413380867 To Neversink Lumber Co, Inc 08/14	(58.81)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413354371 To CARDMEMBER SERVICE 08/14	(51.25)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413359773 To TIME WARNER CABLE 08/14	(1,663.68)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413327135 To Frontier 111182-4 08/14	(130.00)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413323760 To TIME WARNER CABLE 08/14	(4.96)	BILLPAY
DEBIT	8/14/2026	Online Payment 30413274861 To AMAZON CAPITAL SERVICES 08/14	(180.21)	BILLPAY
DEBIT	8/13/2026	DEPOSIT ID NUMBER 116643	(142.31)	BILLPAY
DEBIT	8/13/2026	DEPOSIT ID NUMBER 359836	25.00	DEPOSIT
DEBIT	8/12/2026	ORIG CO NAME:IRS ORIG ID:3387702000 DESC DATE:081226 CO ENTRY DESCR:USATAXPYMTSEC:CCD TRACE#:061036	1,160.31	DEPOSIT
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623654 to #####3288	(6,255.98)	ACH_DEBIT
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623645 to #####5536	(72.25)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623649 to #####5536	(250.00)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623656 to #####1948	(250.00)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231616588 to #####0649	(339.81)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623653 to #####0782	(435.92)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623643 to #####4522	(485.71)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623644 to #####9748	(538.35)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623644 to #####9748	(548.25)	BASIC_PAYROLL

DEBIT	8/11/2026	Basic Online Payroll Payment 11231623658 to #####4789	(557.29)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623657 to #####0690	(562.35)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623659 to #####1730	(581.84)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623642 to #####2769	(630.08)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623655 to #####5734	(650.38)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623650 to #####6713	(797.45)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623639 to #####1601	(824.35)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623652 to #####0937	(1,084.27)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623640 to #####4263	(1,176.56)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623651 to #####9139	(1,214.24)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623648 to #####2173	(1,455.24)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231616587 to #####7671	(1,613.74)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623641 to #####0031	(1,757.25)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623646 to #####2902	(2,012.20)	BASIC_PAYROLL
DEBIT	8/11/2026	Basic Online Payroll Payment 11231623660 to #####9409	(2,384.21)	BASIC_PAYROLL
DEBIT	8/11/2026	ORIG CO NAME:NYS DTF WT ORIG ID:S146013200 DESC DATE: CO ENTRY DESCR:TAX PAYMNTSEC:CCD TRACE#:091000	(1,089.38)	BASIC_PAYROLL
DEBIT	8/11/2026	DEPOSIT ID NUMBER 124478	132.52	DEPOSIT
DEBIT	8/10/2026	Online Payment 30357209395 To NY ST DEPT CIVIL SVC-AGENCY PMT 08/10	(12,127.14)	BILLPAY
DEBIT	8/10/2026	Online Payment 30355134802 To Greenwald Doherty LLP 08/10	(1,732.50)	BILLPAY
CREDIT	8/10/2026	ORIG CO NAME:NYCLASS ORIG ID:1133914966 DESC DATE: CO ENTRY DESCR:NYCLASS SEC:CCD TRACE#:04200001	50,000.00	ACH_CREDIT
DEBIT	8/7/2026	Online ACH Payment 11231399384 To SusanWade (#####0178)	(425.69)	ACH_PAYMENT
CHECK	8/7/2026	CHECK 1214	(539.00)	CHECK_PAID
DEBIT	8/6/2026	Online Payment 30297905878 To RCLS 08/06	(416.10)	BILLPAY
DEBIT	8/5/2026	SERVICE CHARGES FOR THE MONTH OF JULY	(128.10)	FEE_TRANSACTION
CHECK	8/5/2026	CHECK 1212	(509.65)	CHECK_PAID
DEBIT	8/3/2026	Online Payment 30268859306 To RCLS 08/03	(941.00)	BILLPAY
DEBIT	8/3/2026	Online Payment 30268828826 To Kanopy 08/03	(83.00)	BILLPAY
DEBIT	8/3/2026	ORIG CO NAME:9102716322 ORIG ID:9716322001 DESC DATE:260803 CO ENTRY DESCR:CONS COLL SEC:PPD TRACE#:02	(1,112.02)	ACH_DEBIT



JPMorgan Chase Bank, N.A.
P O Box 44959
Indianapolis, IN 46244 -4959

August 01, 2026 through August 31, 2026

Primary Account: [REDACTED]

00005749 DRI 802 141 24626 NNNNNNNNNNN P 1 000000000 D2 0000 AT 00
PORT JERVIS FREE LIBRARY
138 PIKE STREET
PORT JERVIS NY 12771

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
Service Center: 1-877-425-8100
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679
We accept operator relay calls



CONSOLIDATED BALANCE SUMMARY

ASSETS

Checking & Savings	ACCOUNT	BEGINNING BALANCE THIS PERIOD	ENDING BALANCE THIS PERIOD
Chase Platinum Business Checking	[REDACTED]	\$34,300.41	\$24,388.97
Chase Business Premier Savings	[REDACTED]	1,998.11	1,998.14
Total		\$36,298.52	\$26,387.11
TOTAL ASSETS		\$36,298.52	\$26,387.11

CHASE PLATINUM BUSINESS CHECKING

PORT JERVIS FREE LIBRARY

Account Number [REDACTED]

CHECKING SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$34,300.41
Deposits and Additions	6	131,317.83
Checks Paid	8	-28,559.82
Electronic Withdrawals	88	-112,541.35
Fees	1	-128.10
Ending Balance	103	\$24,388.97

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please review the Additional Banking Services and Fees for Business Accounts at chase.com/business/disclosures or visit a Chase branch.



NYCLASS Monthly Statement
Port Jervis Free Library

Please Note:
THE FUND WILL BE CLOSED SEPTEMBER 7TH IN OBSERVANCE OF
THE LABOR DAY HOLIDAY

Activity Summary General Account

8/1/2026 - 8/31/2026

Investment Pool Summary	
Beginning Market Balance	NYCLASS \$1,600,068.63
Dividends YTD	\$44,944.67
Dividends	\$4,714.86
Purchases	\$0.00
Redemptions	(\$130,000.00)
Ending Market Balance	\$1,474,783.49
Average Monthly Rate	3.5789%
NAV / Share Price	1.00
Total	\$1,474,783.49
Total Fixed Income	\$0.00
Account Total	\$1,474,783.49

Port Jervis Free Library
138 Pike Street
Port Jervis, NY 12771

Please Note:
THE FUND WILL BE CLOSED SEPTEMBER 7TH IN OBSERVANCE OF
THE LABOR DAY HOLIDAY

Activity Summary XXXXXXXXXX Harrison-Thune

8/1/2026 - 8/31/2026

Investment Pool Summary		NYCLASS
Beginning Market Balance		\$8,296.82
Dividends YTD		\$194.19
Dividends		\$25.21
Purchases		\$0.00
Redemptions		\$0.00
Ending Market Balance		\$8,322.03
Average Monthly Rate		3.578%
NAV / Share Price		1.00
Total		\$8,322.03
Total Fixed Income		\$0.00
Account Total		\$8,322.03

Port Jervis Free Library
138 Pike Street
Port Jervis, NY 12771

Port Jervis Free Library
Phone: 845-856-7313



138 Pike St. Port Jervis NY, 12771
Web: www.portjervislibrary.org

Staff and Training

Trainings were assigned for Sexual Harassment Prevention, First Amendment Audits, and a Koha Onboarding Series: 3 basic modules on best practices for utilizing our ILS
Training for Koha Reports will be sent the week of 10/5/26
Training by Alex Carver from RCLS will be in person, and focus on Weeding with Koha on 10/30/26

The library is in talks with David Vinjamuri of Thirdway Space to begin staff training and education about Library Space Audits. Goals include introducing staff to the possibilities of library spaces as community hubs, the science around merchandising and circulation, optimizing discovery and comfort, and moving away from simple storage

Staff have begun a clean-up project to tidy all workspaces in preparation for weeding

We are thinking about hiring one new part timer to staff the Hub in the evenings

Staff approved for full-time hours will now be scheduled for all those hours, which should increase the hours that the Hub is open to the community and help fill holes in the staff schedule.

Facilities, Buildings, and Grounds

We procured and installed a new handicapped parking space sign

Boiler flushing and maintenance is scheduled for 10/4/26 at the usual cost of \$1,600.00

Shut-off switches in HVAC drain pans will be extended to allow them to function as intended and prevent flooding. This is essential and will cost between \$2,700.00 and \$3,200.00, also scheduled for 10/4. The alternative requires lifting the units and would cost in excess of \$20,000.00.

Ralph Tidd is researching downspout/gutter cleaning.

Ralph Tidd, library staff, and I worked together to create a more ADA compliant front desk workspace by purchasing new DVD/CD cabinets and relocating the collection. Ralph constructed custom platforms for the new cabinets, and the old, metal, oversized cabinet was removed, allowing for wheelchair passthrough throughout the workspace. The typewriter was lowered and is now wheelchair accessible.

Grants

Work is proceeding on the Window grant. A meeting is scheduled for 10/8/26 with the architect and the manufacturer's representative. I have asked them to include an option for triple paned glass as suggested. After 10/8 meeting, drawings can be rendered and submitted to SHPO along with the Architect's assessment.

I have accepted an offer from Senator Skoufis' office for a \$50,000 capital grant, contingent on our agreement to pursue certification through the Sustainable Libraries Initiative.

Port Jervis Free Library
Phone: 845-856-7313



138 Pike St. Port Jervis NY, 12771
Web: www.portjervislibrary.org

Collection and Services

Our New Library Director Survey is up and will remain available to patrons throughout October. This includes questions for the community regarding what they'd like to see in terms of the collections and services we provide.

RCLS

We signed and filed file Form 479 with RCLS, which enables the library to qualify for significant federal funding to support firewall and Wi-Fi access point maintenance subscriptions via the E-Rate Program

Meetings Attended

Full timers meeting 9/8, 9/17, 9/29
NAIC Bob Eurich AIAF Meeting 9/8 Zoom
Directors Association Zoom 9/9
RCLS Special Grants Meeting Zoom 9/9
Ed Hertzog (phone) 9/9
Staff meetings 9/10, 9/25
Hector Baras, Architect 9/10, 9/22
SHPO Zoom 9/11
Rose Chiocchi 9/15
Geoff Brock in person 9/15
Legislative breakfast in person 9/18
Devora Lindeman (phone) 9/23
RCLS Budget Meeting 9/30
One on one meetings with staff members @ 1 hour each – nearly daily, between 0 and 3 such meetings per day
Newsbank Zoom 9/29
OLA Annual Meeting 10/1
David Vinjamuri (phone) 10/1
FLEA Brunch 10/2
DA Meetup at Goshen 10/8
Architect & Windows 10/8

Professional Development

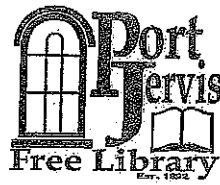
Niche Academy Supervisor Training 9/10

Budget and Elections

N/A at this time

Library Friends

Port Jervis Free Library
Phone: 845-856-7313



138 Pike St. Port Jervis NY, 12771
Web: www.portjervislibrary.org

We are celebrating National Friends of the Library week October 18-24!

The Friends have asked us for a wish list – staff are working on it.

We will include the Friends Weekly meeting on our library calendar shortly.

We are working with the Friends on outreach ideas for the Deerpark Senior Center.

Programming

Robert Eurich, a former resident of Port Jervis sought to establish a restricted fund for PJFL programming, to be administered by the Community Foundation of Orange, Sullivan and Rockland. Earnings of the fund were to be used annually in November for educational programs concerned with indigenous peoples of the local region. It was determined that the annual program should begin in November of 2027, as library business is hectic this quarter. An MOU was constructed and sent to Mr. Eurich for his review and consideration.

Make it Make Sense Mondays begins October 5th and runs every Monday from 7-8:30 in the Community Room. The initial weeks will be more of a discussion between patrons and myself to gather input as to what they want to cover/learn. After these initial canvassing sessions, these will be structured, informational discussions/learning activity nights on selected topics.

Tech Talk Tuesdays begins October 6th and runs every Tuesday from 7-8:30 in the Hub. Patrons are encouraged to bring their own device, but these sessions may use Hub computers and focus on library resources as well. Again, initial sessions are more of a “what do you want me to teach you” conversation, but then again, if patrons are ready, we will jump right in.

Anniversary/Family Fun Day/Meet the Director is scheduled for October 17th from 11-4. There will be live music, history talks, cake contests, prizes, fiber arts, Friends of the Library, Legos and crafts for kids, 3-D printing, and more.

General Library Operations

The library has established a Statement on Hateful Conduct in accordance with ALA’s statement on the same.

The library has established a prohibited items list which reflects the best practices of libraries around the region.

Program Statistics for September 2026

Date	Topic	Attendance/ Participation	Notes
Mondays	Maker Mondays	8	3 Sessions; all ages
Wednesdays	Toddler Story Time	17 kids + 18 adults	4 Sessions; Ages 0-3 Stories, songs, interactive activities
Wednesdays	Pre-K Story Time	2 kids + 1 adults	4 Sessions; Ages 3-5 Stories, songs, interactive activities
First Friday	Sensory PreK Play Day	4 kids + 3 adults	Open play time for toddlers & preschoolers, with a focus on sensory-based activities
Fridays	PreK Play Day	9 kids, 2 teens + 5 adults	4 Sessions; Open play time for toddlers & preschoolers
Sept 1	Design a Spinning Top	3	Craft program for ages 8-12
Sept 3	Homeschooler Book Share	4 kids + 3 adults	An opportunity for homeschooled kids to share and recommend books to each other.
Sept 8	Hispanic Heritage Book Talk	5 kids + 3 adults	An introduction to overlooked people of Hispanic heritage using picture books. For homeschool kids, ages 8 & up
Sept 15	DIY Piggy Banks	3	Craft program for ages 7-10
Sept 18	Summer Vacation Slide Shows	4 kids + 3 adults	An opportunity for homeschooled kids to share highlights of their summer using slide show presentations.
Sept 18	Can You Chameleon?	4	Craft program for ages 10-18
Sept 29	Intro to Library Skills	6 kids + 4 adults	An informational program for kids ages 8 & up.
Sept 3	Fall Tree Dioramas	3	Crafts activity for tweens & teens
Sept 17	Craft & Hobby Swap	6	All ages. An opportunity for patrons to donate or pick up craft supplies.
Sept 24	Music Bingo: the 90s	5 kids + 7 adults	A combination of Bingo and Name that Tune, using music from the 90s. All ages.
All month	Can You Find...?	10	A self-guided scavenger hunt throughout the Children's Room. All ages.
Sept 18	Homeschool Meetup	3	Informal meeting with homeschooling families. Aimed at parents but children are welcome.
All month	Adult Take & Makes	2	Craft activities for adults to take home to do.
All month	Library Card Sign-Up Take & Makes	16	Take home craft to make your own library card sleeve.
Thursdays	Fiber Crafts	91	Adult program. 4 Sessions
Sept 2	Art & Audio	4	Adult program. Make a craft while listening to a short story.
Sept 14 & 21	Write Now	6	A writing group for ages 16 through adult. 2 sessions
Sept 4	Drop-By Drop Spindle Meetup	5	Adult program. Spinning yarn using drop spindles.
Sept 17	Book Discussion	8	Adult program
Sept 16	Genealogy Workshop	3	Adult program
Sept 9	Tea Tasting	9	Adult program
Sept 4 & 18	Senior Social	2	Adult social program. 2 sessions
Sept 19	Saturday Fiber Crafts	4	Adult program
Sept 8	Mini Chickens	2 kids + 5 adults	Craft program for ages 10-adult
Sept 10 & 14	Papier Mache Pumpkins	6	Adult craft program; 2-part program
Sept 28	Papier Mache Pumpkins 2	3	Adult craft program; first of a 2-part program. The first program booked to capacity so a 2 nd was offered.

Program Statistics for September 2026

Sept 15	Fall Painting	11	Adult craft program
Sept 21	Fall Wreaths	8	Adult craft program
Sept 22	Fall Tree Decor	7	Adult craft program
Sept 22	Pressed Flower Suncatchers	6	Adult craft program
Tuesday nights	Al Anon	42	Outside Group, 5 sessions
Sept 24	Artful Gardeners	15	Outside Group.
Thursday nights	Recovery Support Group	7	Outside Group, 1 session

PROGRAMS

Sept. 2026 Sept. 2025

Early Literacy	# of Programs	13	11
	# of Attendees	61	28
Children's	# of Programs	8	5
	# of Attendees	45	33
Teens	# of Programs	0	3
	# of Attendees	0	8
Adults	# of Programs	19	30
	# of Attendees	201	258
All Ages	# of Programs	5	10
	# of Attendees	26	68
Outside Groups	# of Programs	7	13
	# of Attendees	64	82
	Total Programs	52	72
	Total Attendance	397	477

Adjustments: Sept. 2025 had 3 different yoga programs for a total of 12 sessions with 127 in attendance. If we deduct the yoga statistics, then 2025's number of programs becomes 60 and attendance would be 350. So, in comparison, we offered 8 fewer programs but had 47 more people in attendance.

PJFL MONTHLY STATISTICS - SEPTEMBER 2026

CIRCULATION

SEPTEMBER 2026 SEPTEMBER 2025

	Days Open	25	25
	Adult Fiction	832	865
	Adult Non-Fiction	286	295
	Adult DVD	267	227
	Adult Audio	77	73
	Adult Periodicals	107	70
	Adult Misc (includes Graphic Novels, Manga, Video Game, etc.)	19	22
	Board Games	4	0
	J Fiction	649	733
	J Non-Fiction	119	204
	J Picture Books	46	87
	J DVD	23	42
	J Graphic Novels	89	110
	J Misc (includes Audio, Board Books, Launchpad, Manga, Periodical, Video Game, etc.)	45	74
	YA Fiction	93	98
	YA Graphic Novels	14	36
	YA Manga	22	12
	YA Misc (includes Non-Fiction, Video games, etc.)	15	10
	Total Monthly Circulation	2707	2958

INTERLIBRARY LOAN

	Items Borrowed	794	875
	Items Loaned	717	612

COLLECTION

	Items Added	109	177
	Items Deleted	112	380
	Total Items in Collection	45261	<i>unavailable</i>

LIBRARY CARDS

	Patrons Added	27	52
	Total Patrons	3896	<i>unavailable</i>

INTERNET USAGE

Computer Signups	Reference Room	216	266
	Children's Room	55	41
	The Hub	48	0
	Total	319	307
	Wireless Use	11372	10210

DIGITAL SUBSCRIPTIONS

KANOPY	New Accounts	4	4
	Video Plays	47	35

PROGRAMS

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