

**Minutes of the Port Jervis Free Library Board of Trustees
June 17, 2026 – Special Meeting of the Search Committee
1:00 PM**

Present: Carl Hendrick, Valerie Maginsky. Liz Miller was excused

I Call to Order

- Carl called the meeting to order at 1:00 PM.
- The meeting was held in the HUB at the Library, 138 Pike Street, Port Jervis.
- The meeting was conducted via Zoom with Mandy Simon of Bradbury Miller Associates, Canton OH.
- The information to join the Zoom meeting was published with the agenda.

II Public Comment – agenda - None

III Unfinished Business

- Carl stated that the meeting pertained to the Director search; specifically to hear a candidate pool presentation by Mandy Simon. The Search Committee was conducting a videoconference as stated
- in the agenda posted to the Library website. As noted, the public has a right to attend the meeting at any location in which a member of the Search Committee is participating; this location is the HUB. Any member of the public who attends the meeting in public will be asked to step out for the Executive Session portion of the meeting. Those logged into Zoom will be placed in a waiting room during the Executive Session. All can return when the Executive Session is concluded and the Committee returns to open session.
- ***Valerie made a motion at 1:03 PM, seconded by Carl, to enter into Executive Session to discuss the employment history and qualifications of particular persons, those being candidates A through J, leading to the appointment and employment with the Port Jervis Free Library as Library Director 1. Unanimously passed.*** Mandy Simon was invited into the Executive Session.
- ***Valerie made a motion at 2:21 PM, seconded by Carl, to come out of Executive Session. Unanimously passed.***

IV Public Comment - none

V Next Meeting

- The next regular meeting is scheduled for July 14, 2026 at 6 PM.
- A reorganization meeting is scheduled for July 1, 2026 at noon.
- Special meetings related to the Director search will be held via videoconference on June 29 and 30, 2026 at 3 PM.

VI Adjournment

Valerie made a motion, seconded by Carl, to adjourn the meeting at 2:22 PM. Unanimously passed.

Respectfully Submitted,
Susan Wade, Board Clerk